

**STEPS FOR REQUESTING OAKWOOD UNIVERSITY INSTITUTIONAL REVIEW BOARD APPROVAL FOR DOING RESEARCH ON HUMAN SUBJECTS
ALL RESEARCH INVOLVING HUMAN SUBJECTS, REGARDLESS OF THE MAGNITUDE OF INVOLVEMENT OR LEVEL OF RISK, MUST OBTAIN IRB APPROVAL PRIOR TO STARTING SUCH PROJECT.**

THE FOLLOWING STEPS should BE TAKEN TO OBTAIN APPROVAL.

1. The Principal Investigator of the proposed research project and other key investigators (determined by Principal Investigator) must complete an on-line training module.

a. Go to website <http://phrp.nihtraining.com/users/login.php>

b. Log on and follow directions thereafter.

c. You must complete all modules and print certificate of completion. Print copies for the IRB Chair and for your records.

2. An "Application for Approval of a Research Project Involving Human Subjects" and "Principle Investigator Agreement must be completed by the Principal Investigator and submitted to the Chair of the Institutional Review Board, Nursing Department, Cooper Science Complex, 726-7293.

3. The Principal Investigator must have three copies of the research abstract (in lay terminology), the informed consent, a detailed protocol and a copy of the original certificates indicating the completion of the OHRP's training module.

4. The IRB Review Committee will notify the Principal Investigator, in writing if the submitted proposal (i) was approved, (ii) requires further explanation, (iii) needs augments to the current protocol as per federal regulations and OU IRB policies.

Updated

9/14/10

kja