

## *Oakwood University Application Checklist:*

- \_\_\_\_\_ \$ 75.00 Application fee (**Cashier's Check/Money Order**-payable to  
Oakwood College)
- \_\_\_\_\_ Un-Official transcript(s)
- \_\_\_\_\_ Prequalifying Exam Proctoring Information Sheet or
- \_\_\_\_\_ Oakwood will proctor your prequalifying exam via webcam
- \_\_\_\_\_ Mail all information in one envelope postmarked on or before February 16,  
2011

The program is using the on-line centralized internship application, DICAS, which may be accessed at <https://portal.dicas.org> , e-mail [DICASinfo@DICAS.org](mailto:DICASinfo@DICAS.org). DICAS will be available after December 8, 2010 for the Spring 2011 Match. The on-line application must be completed for our program by 11:59 p.m. Central Time on February 15, 2011. The fee to use DICAS is \$40 for the first application submitted and \$20 for each additional application.

- When completing the application form, applicants must include the name and contact information (specifically an e-mail address) for each reference. This will trigger an e-mail message requesting completion of a reference form. The form will be completed on-line. Students submitting more than one application will need to use the same individuals as references for each application.
  - Applicants who apply to internships using DICAS will be asked to complete a personal statement. Questions to be addressed in the personal statement include:
    - o Why do you want to enter the dietetics profession?
    - o Discuss experiences that have helped to prepare you for your career,
    - o What are your short-term and long-term goals?
    - o What are your strengths and weaknesses or areas needing improvement?
    - o 1000 Word limit
- Official **transcripts from all colleges and universities attended** should be sent to  
DICAS- Transcript Dept  
PO Box 9118  
Watertown, Ma 0247257
- Applicants must also register online for computer matching at [www.dnndigital.com](http://www.dnndigital.com) and select dietetic internship priority choices by 11:59 p.m. Central Time on February 15. There is a \$50.00 computer matching fee.

I certified that the information I have provided in this application is true and accurate and recognize that any false or incorrect statements made herein will be grounds for my dismissal from the program. I also understand that I am fully responsible for health insurance, transportation, living expenses, housing, and other fees. Should I be accepted into the Oakwood College Dietetic Internship Program, I agree to follow all the policies and procedures, including attending and paying an additional \$ 450 to the Breeding Associates Educational workshop at the beginning of the program.

Signature: \_\_\_\_\_ Date \_\_\_\_\_